



## 2010 GRANT ANNOUNCEMENT

### Grants must be postmarked by Thursday, April 1, 2010

**MISSION:** To award grants to educators that utilize innovative methods to excite and inspire students to achieve their educational potential.

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The Fremont Education Foundation (FEF) is pleased to announce its nineteenth Grant Program. A limited number of grants will be awarded to teachers of the Fremont Unified School District. **Funding of grants will be based on the innovative characteristics and quality of the project as described in the application.** Grants written for before and after-school remedial programs and programs that provide applied use and experience in the core curriculum to further student understanding are *a/so* accepted.

#### WHO MAY APPLY

- ◆ Any probationary or permanent Fremont Unified School District teacher or team including teachers may apply.
- ◆ Each applicant is limited to inclusion in only one grant.
- ◆ Teacher grants may not be transferred to another school or teacher without FEF Board approval.
- ◆ Previous winners may not apply or be on an applicant team for one year following grant award.

#### WHAT WILL BE FUNDED

- ◆ Projects that are innovative, quality programs that can be replicated by other educators.
- ◆ Grants will be funded up to a maximum of \$3,000. At this time, the Foundation is unable to fund staff development.
- ◆ If the total amount of the proposed grant exceeds \$3,000.00, FEF will provide funds only if the amount over \$3,000.00 has already been secured.
- ◆ All grants must comply with FUSD approved curriculum materials.

#### HOW TO SUBMIT

- ◆ Mail your application to:

Fremont Education Foundation  
Attention: Allocations/Grant Committee  
39120 Argonaut Way, #381  
Fremont, CA 94538-1304

- ◆ Or email your application as an attachment to:

[jcameron@fremont.k12.ca.us](mailto:jcameron@fremont.k12.ca.us).

- ◆ Applications must be **POSTMARKED BY Thursday, APRIL 1, 2010**

#### IV. WORKSHOP

There will be a workshop on writing the grant application and the grant application process.

When: February 25, 2010

Time: 3:30 – 5:00 p.m.

Where: FUDTA Offices

\*\*\* Refreshments will be provided \*\*\*

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## V. HOW TO APPLY

Complete the GRANT application which consists of three (3) pages.

### DO:

- ◆ Download the application from the Fremont Education Foundation website at [www.fremont-education.org](http://www.fremont-education.org). You may duplicate application forms as needed.
- ◆ Type or word process the application form on one side only.
- ◆ Write the full name of a program or service you address in your grant.
- ◆ Check at least one "project target area" in the "grant proposal" of the application. Please check all that apply to your proposal.
- ◆ If you use an acronym, please provide the full name the first time it appears in your grant proposal. Some of our readers may not be familiar with the acronym you use.
- ◆ Reference the State standard you are addressing in your grant, if possible.
- ◆ Use minimum font size 12. Be sure the font is legible.
- ◆ Spell check and grammar check your application form.
- ◆ Have a second person proofread your application prior to submission.
- ◆ Double check your budget calculations for accuracy.
- ◆ Mail in your application to the Fremont Education Foundation at the address listed above or email to [jcameron@fremont.k12.ca.us](mailto:jcameron@fremont.k12.ca.us) on or before Thursday, April 1, 2010.

### DO NOT:

- ◆ Do not revise the application form; the format is locked.
- ◆ Do not attach additional pages.
- ◆ Do not request funding for salaries, conferences, and/or consultants.
- ◆ Do not write the applicant's name on the "Proposal" section of the grant application form (i.e., pages 2 and 3). \*
- ◆ Do not write the name of the school on the "Proposal" section of the grant application form (i.e., pages 2 and 3).\*

\* This information is written only on the "I.D. Sheet" of the grant application (i.e., page 1).

## VI. WHO DECIDES?

- ◆ Grant applications will be evaluated by a committee consisting of:
  - ◇ FEF board members
  - ◇ Parents of students
  - ◇ Community members
  - ◇ Administrators
  - ◇ Teachers
- ◆ Please note the diverse audience who will be reviewing your grant proposal. Not all readers will be familiar with acronyms and/or educational jargon.
  - ◇ Please define all acronyms by writing the full name the first time it appears in your application followed by the acronym in parentheses. Once so defined, you may use the acronym in the remainder of your application.
  - ◇ Define educational terms you use in your grant application.
- ◆ Committee members will evaluate grant applications based on specific scoring criteria (see Section VII below).

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**VII. SCORING CRITERIA: INNOVATIVE CHARACTERISTICS AND QUALITY OF THE PROJECT**

(Attached are the grant scoring information and the grant score sheet used in the evaluation.)

- ◆ Is the project in a target area, as listed on the application?
- ◆ Is the project innovative?
- ◆ Does the project clearly state a need based on student achievement?
- ◆ Will the project make a difference in student achievement?
- ◆ Can the proposed grant project be replicated?
- ◆ Is the result measurable?
- ◆ How many students will be served by the project?

**VIII. ACCOUNTABILITY**

- ◆ Grant recipients are required to describe their grant program to their faculty and FEF Representative at a presentation at their school site in the fall.
- ◆ The grant awarded can only be used by the recipient(s) identified on the "I.D. Sheet" (page one) of the grant application.
- ◆ If the grant recipient leaves the district, the grant awarded cannot be transferred to another teacher.
- ◆ Grant recipients will be expected to assist with the reading of grant applications for the next year.
- ◆ At the conclusion of the grant, the recipient must complete and submit an evaluation form to the Fremont Education Foundation Board of Directors. This feedback is a critical source of information regarding the success of the grant project and how it worked for the teacher and students.

Fremont Education Foundation Allocations Committee	
Parvin Ahmadi	Nina Moore
Jan March	Desrie Campbell
Marsha Parker	Judith Cameron
Debra Watanuki	

**IX. WHO DO I CONTACT IF I HAVE QUESTIONS?**

Please call either:

Judith Cameron Elementary Education District office (510) 659-2596	Marsha Parker Mattos Elementary, Principal (510) 793-1359 ext. 65102
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**X. 2010 GRANT APPLICATION TIMELINE**

Grant Application Available Online	February 1, 2010
Innovative Education Grant Workshop	February 25th at 3:30-5:00 Location: FUDTA Office
<b>Grant Application Deadline</b>	<b>April 1</b>
Grant Reading and Evaluation	May 1 <sup>st</sup>
Award Announcement	Week of May 24th